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 www.irwaonline.org

Course 501: Residential Relocation Assistance January 16-17, 2018 Downers Grove, IL



Course 501: Residential Relocation Assistance

Course Description:

This course discusses the processes and procedures involved in providing relocation assistance to residential occupants. Materials presented are based on the lead agency’s (Federal Highway Administration) regulations in implementing the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended.

PLEASE NOTE: Participants must read 49 CFR Part 24 prior to attending this class.

Course Level:

Intermediate

Course Tuition Includes:

Participant Manual
 Federal Register

Topics:

- Replacement housing payments for residential owners and tenants
- Mobile homes
- Last resort housing
- Advisory assistance
- Moving payments
- Filing claims and appeals

Required Materials:

Financial calculator

Who Should Take This Course:

This course is designed to provide the fundamentals of residential relocation to right of way professionals.

Last Name

First Name

Title

Company Name

Address

City, State, Zip/Postal Code

(____)____-____ Yes No _____
Phone Member Member ID Number

Email Address

If payment includes the fees for registrants other than yourself, check here:
(Please submit names of other registrants on a separate paper along with this form)
Will you also be attending? Yes No

Member Tuition **Non-Member Tuition** **Total Tuition Amount**
\$415.00 \$520.00 _____

Total Member Registrants: _____
Total Non-Member Registrants: _____

PRINT NAME AS IT APPEARS ON CARD: _____ **3-DIGIT CVV:** _____

AMEX MC VISA Card #: _____ **EXP:** _____

SIGNATURE: _____ **Date:** _____ **Amount to be Charged:** _____

Course 501: Residential Relocation Assistance January 16-17, 2018 Downers Grove, IL

Sponsor: IRWA Chapter 12
Date: January 16-17, 2018
Time: 2 days – 8 AM to 5 PM Daily
City: Downers Grove, IL

Accommodations:
Participant are responsible for their own accommodations

Class Location:
Illinois Tollway Authority
2700 Odgen Avenue
Downers Grove, IL 60515
Phone: (630) 241-6800 ext. 1553
Participant Capacity: 30

Course Coordinator:
Smedmore Bernard
2700 East 76th Place
Chicago, IL 60649
Phone: (773) 551-6802
Email: smed@1staerow.com

Four Ways to Register:
Online: www.irwaonline.org
Fax: (310) 538-1471
Phone: (310) 538-0233, x138
Contact Course Coordinator

Course Instructor:
Clyde B. Johnson, SR/WA, R/W – RAC, R/W-URAC, received IRWA's Frank C. Balfour "Professional of the Year" award in 1994, the first "Instructor of the Year" award in 2011 and IRWA's, "Lifetime Achievement Award" for 2014. He is a veteran of United States Air Force and retired from the Federal Highway Administration with over 30 years of service. He is a CLIMB Certified Instructor. He received his B.B.A. and M.B.A. degrees in Real Estate from Georgia State University and has been a member since 1978 and an SR/WA since 1983. In 2002 he was appointed as a Trustee of the Right of Way International Education Foundation and Treasures in 2008. He is a Certified Instructor for the IRWA and the National Highway Institute (NHI) and holds State of Georgia and North Carolina Real Estate Broker's license.

Cancellation Policy: All classes scheduled by IRWA are subject to cancellation. All class registrants must contact the Course Coordinator prior to making travel arrangements, keeping in mind that the class may be cancelled at any time (for reasons including, but not limited to, insufficient registration, Instructor emergencies or other issues beyond the control of the chapter and/or IRWA). Fully liquidated damages for any losses incurred by a class registrant are limited solely to a refund of the registrant's prepaid class tuition. IRWA and its chapters assume no other registrant liability resulting from class cancellation.

Tuition Refund Policy: Written notification of intent to cancel registration must be received via email by both the Course Coordinator and IRWA Headquarters Education Staff (education@irwaonline.org) prior to the class start date in order to be eligible for a tuition refund. A full tuition refund will be issued if notice is received 15 days or more prior to the class start date; a 75% refund will be issued if notice is received less than 15 days prior to the class start date, and no refund will be issued for notice received on or after the class start date.